

NMVS portal 'How to...' Guides

Guide No. 3 - How to generate Client System Credentials (client ID & client Secret) – adding and removing equipment

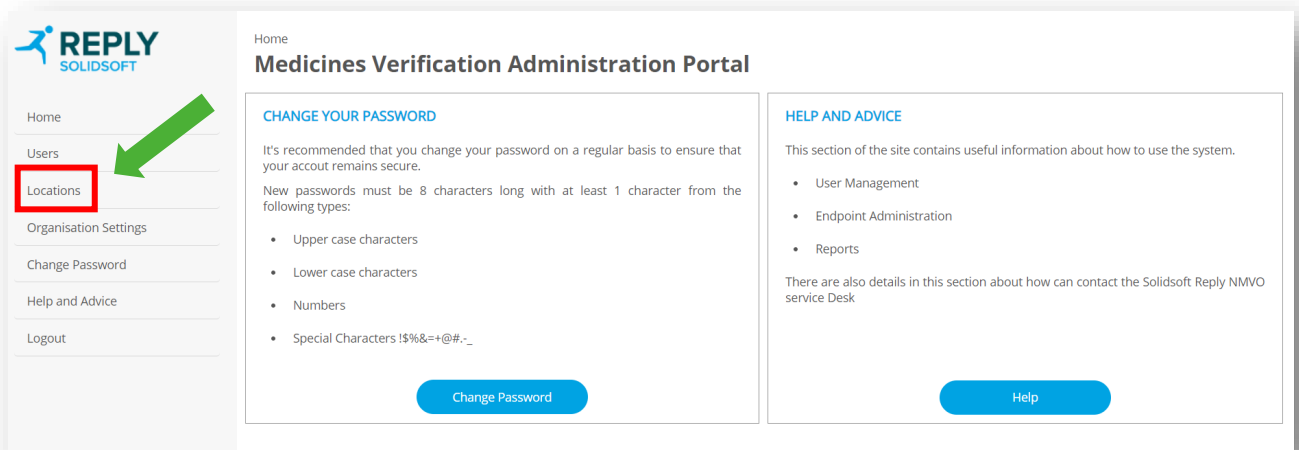
- The client ID and client secret are two codes that are generated by your organisation's super user or your FMD software provider when logged in to your NMVS account.
- The codes are used by your FMD software provider to connect your FMD system to the IMVS.

Note 1: In some cases, your FMD software provider will generate the codes on your behalf, when they have taken remote access when you are logged into your account.

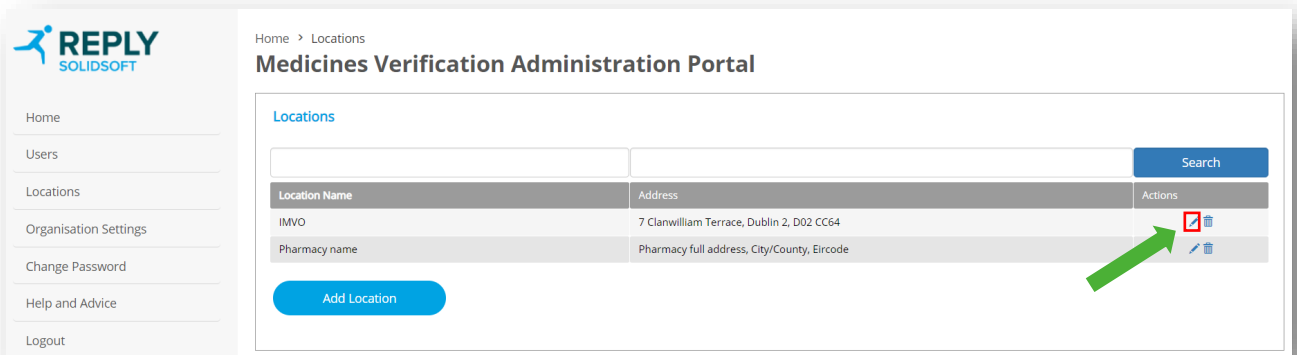
Note 2: In other cases, your FMD software provider will ask that you provide these codes. See Guide no. 3 steps 1 – 5.

Generating the codes and adding pieces of equipment

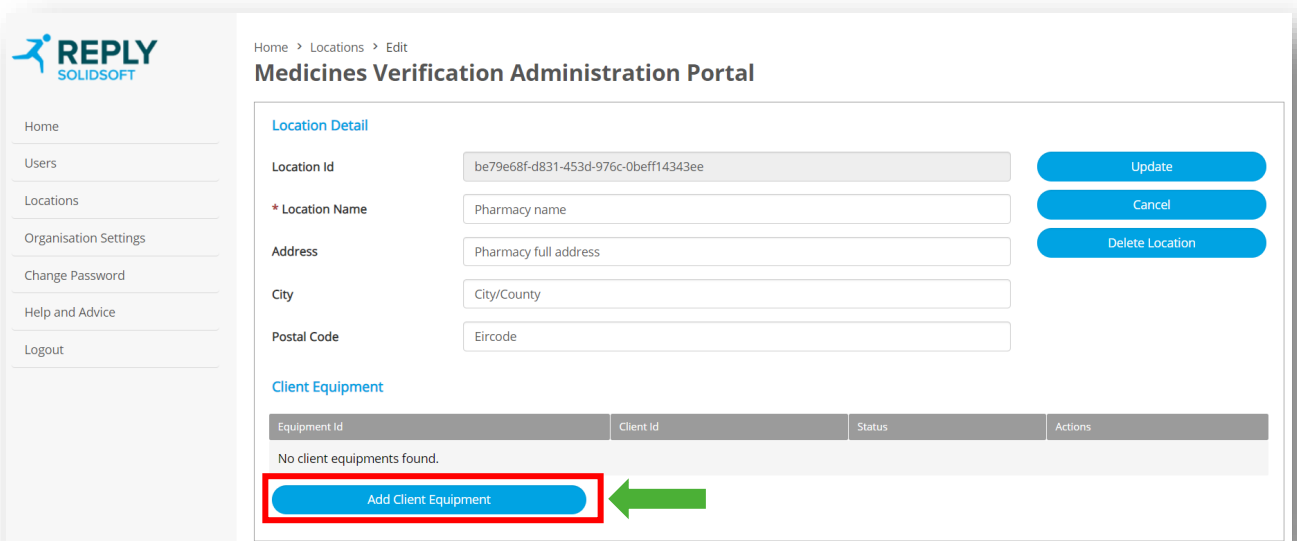
1. Once you are logged into your account the home screen below will be visible: In this window click the [Locations](#) tabs on the left-hand side:



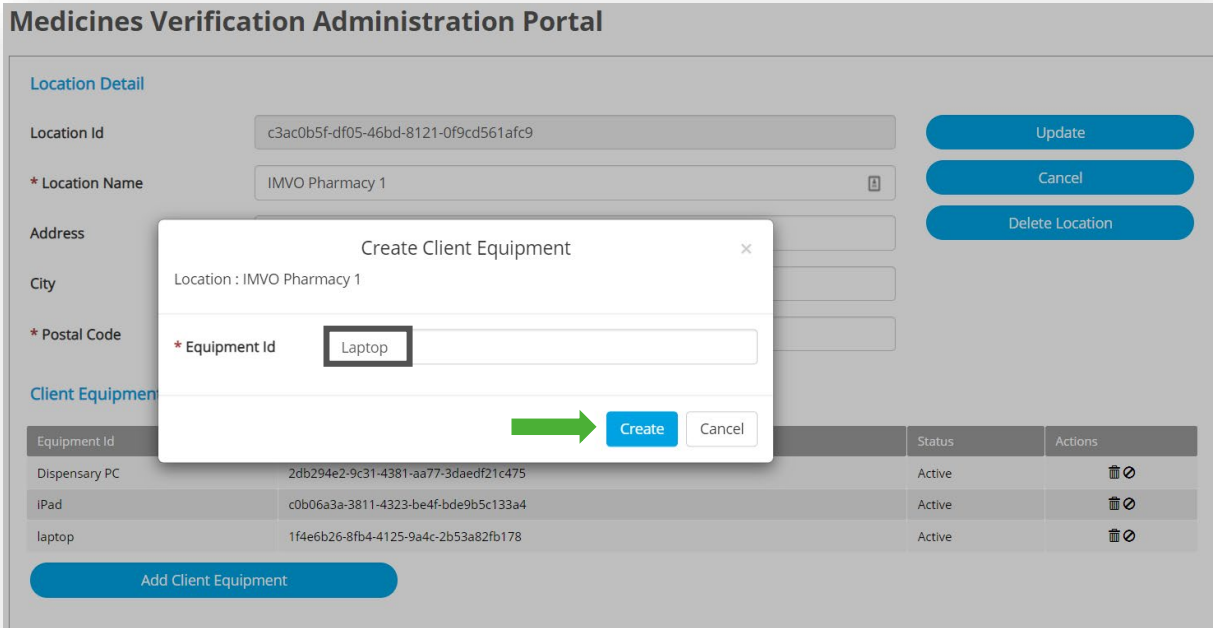
2. In the next window, under the [Actions](#) column and beside the relevant location, click the [Pencil](#) icon:



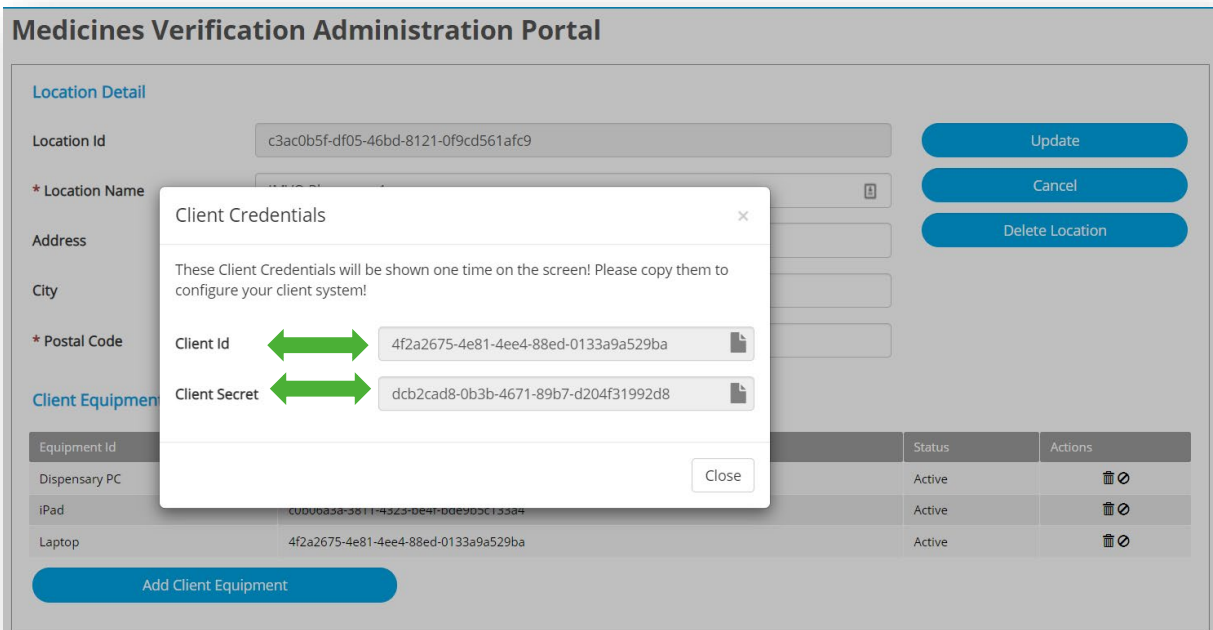
3. In the next window click the [Add Client Equipment](#) button option:



4. In the [Create Client Equipment](#) pop up, you will need to name the piece of equipment for example **Laptop**. Then click the [Create](#) option – see below:

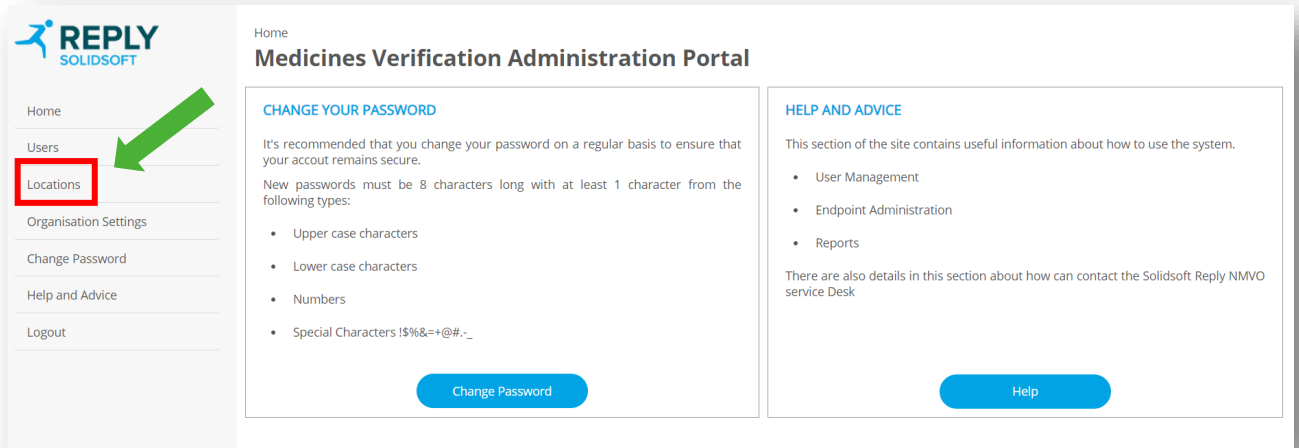


- When you click the **Create** option, a pop-up window will open displaying the client Id and client secret. If you click off this page, the pop-up screen will disappear. If this happens you will need to generate a new set of credentials by completing steps 1 – 4 above.

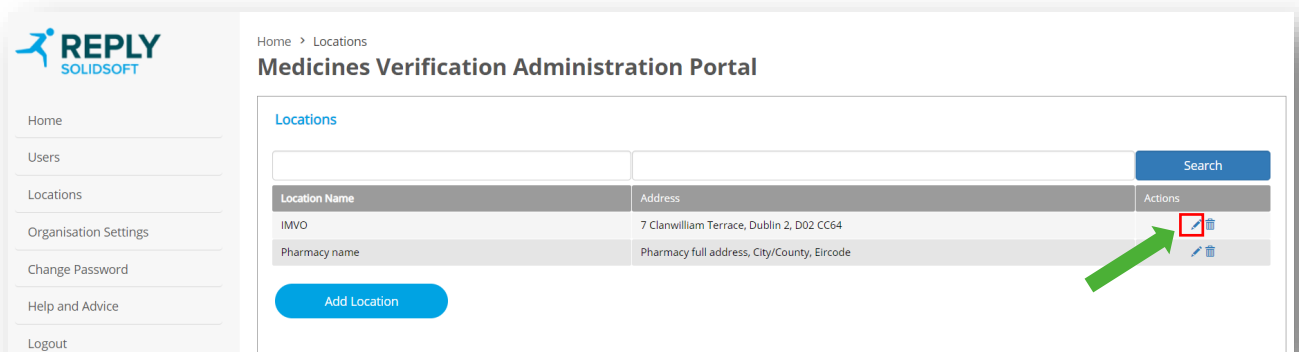


Removing pieces of equipment

1. Once you are logged into your NMVS account the home screen below will be visible:
In this window click the **Locations** tabs on the left-hand side:



2. In the next window, under the **Actions** column and beside the relevant location, click the **Pencil** icon:



3. In the next window, and beside the relevant piece of equipment click the **Bin** icon.
In the example (image) below the iPad is being deleted:

Medicines Verification Administration Portal

Location Detail

Location Id: c3ac0b5f-df05-46bd-8121-0f9cd561afc9 Update

* Location Name: IMVO Pharmacy 1 Cancel

Address: 7 Clanwilliam Terrace, Delete Location

City: Dublin 2

* Postal Code: D02 CC64

Client Equipment

Equipment Id	Client Id	Status	Actions
Dispensary PC	2db294e2-9c31-4381-aa77-3daedf21c475	Active	
IPad	c0b06a3a-3811-4323-be4f-bde9b5c133a4	Active	
Laptop	4f2a2675-4e81-4ee4-88ed-0133a9a529ba	Active	

Add Client Equipment

4. The Delete Client Equipment pop-up will open, click the **Delete** button option – see below:

Welcome Wholesaler.IQE2@imvo.ie
Not Wholesaler.IQE2@imvo.ie? Please logout

Medicines V

Delete Client Equipment

Do you want to delete the client equipment with Equipment Id iPad?

Delete Cancel

Location Detail

Location Id: Update

* Location Name: IMVO Pharmacy 1 Cancel

Address: 7 Clanwilliam Terrace, Delete Location

City: Dublin 2

* Postal Code: D02 CC64

Client Equipment

Equipment Id	Client Id	Status	Actions
Dispensary PC	2db294e2-9c31-4381-aa77-3daedf21c475	Active	
IPad	c0b06a3a-3811-4323-be4f-bde9b5c133a4	Active	
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Add Client Equipment